

***Friends of the Roseville Public Library  
Meeting Minutes***

October 9, 2017 Following Member Meeting

Type of Meeting: Board Meeting

Meeting Facilitator: Matt Bridge

Attending: Matt Bridge, Ali Goff, Suzanne Sheetz, Laurel Rexford, Joan Goff, Lisa Coro, Kathy Conner, Natasha Casteel, Elly Fernandez, Katie Donahue-Duran, Philip Larrieu, Marsha Lucas, Margaret Silvius, Ruth Morse, Barbara Sharon

1. The meeting was called to order by President Matt Bridge at 5:20PM with a thank you to Natasha for opening the Maidu library, which is closed today, for this meeting.
2. Volunteer Hours
  - a. Discussed the method of recording and reporting volunteer hours. Noted that Matt maintains the records of all volunteer hours and posts them on the FOL intranet. Volunteer hours for board members are to be collected each board meeting on a board member sign in sheet, tallied and reported in the meeting minutes. Volunteer hours for other FOL activities are to be reported to Matt by the designated chair of the activity ie. book stores, book sales, community events.
  - b. September Board Member Volunteer Hours: 124
3. Consent Agenda
  - a. Laurel amended total expenses on September budget
  - b. Motion made by Ali and seconded by Joan to approve Consent Agenda including: minutes from September 11, 2017 board meeting, amended treasurer's report, membership report, teen committee report and book store/sale reports. Motion approved by voice vote.

#### 4. Current Business

- a. Awareness/Advocacy subcommittee  
Meeting on 9/12 with Megan B. and Lorrie of Stiletto Communications. They declined the marketing position on the FOL board but were helpful with marketing suggestions. Matt contacted a Public Relations firm to recruit a marketing board member.
- b. Corporate Membership Committee  
A meeting date and time is to be arranged.  
Two new corporate members and one renewal received
- c. Family Fest Recap  
FOL had a booth at this Roseville City sponsored event on 9/30/17. 500 visitors to booth. Highlighted Trivia and SAT prep course. Game spin wheel with books, water bottles, tote bags and backpacks as prizes. Promoted #morethanbooks  
No new members but a very successful engagement with community
- d. Book Sale Recap  
Held 10/7/17. Receipts around \$2000. Six new memberships  
Additional donations to SAT Prep program. Elly to send thank you to these donors.  
At price of 20/\$1, almost all inventory of VHS tapes sold  
207 volunteer hours with 136 teen volunteer hours

#### 5. New Business

- a. Star Wars/Harry Potter Trivia  
Will be 11/30/17 at Monk's Cellar. Ticket sales begin 10/16/17.  
A lot of interest in this already.
- b. New Community Events  
Discussion regarding upcoming community events the FOL could participate. Suggestions included:  
Turkey Trot-requires payment  
10/29/17 Holiday Story time; Library Children's Story Time;  
Gardens of the Galaxy Night; Vernon St. Merchant Trick or Treat  
County Fairgrounds Haunted House; Barktoberfest  
10/31/17 Library Volunteers Haunted House

Aldo Pineschi calendar as a resource; April Pancake breakfast

10/16/17 FOL special book sale is to be held at the Maidu Storytime with help of Library staff

- c. Content for Maidu Display Case  
FOL to decorate display case at Maidu November 15 to December 8  
Suzanne requested ideas for content  
Title: Friends of the Library Join Us Helping Libraries Succeed
- d. Corporate Membership Appreciation Event  
To be held in Spring 2018. Subcommittee needed
- e. Board Recruitment  
Currently 10 board members. According to By-laws can have up to 15  
Need: Assist. Treasurer, Marketing, Membership (more recruitment than tracking with implementation of FlipCause software)  
Two at-large positions with ties to sponsorship or other relationship such as schools.

## 6. Additional Business

- a. Newsletter  
November is next FOL Newsletter. Publishing more frequently  
Request for content. Ali will provide a feature on end of year giving Marsha to investigate ability to print
- b. Change of Bank for FOL Accounts  
Current First Bank charges high fees and has provided poor customer service.  
Marsha researched alternatives and recommends Tri Counties Bank with a branch in both east and west Roseville.  
Matt investigating another bank recommendation
- c. Suzanne requested a formal quarterly report on budget income and disbursement due to increase in budgeted expenditures this fiscal year
- d. Suzanne reported on Grant Proposal Development Workshop sponsored by Placer Community Foundation she attended 9/13/17.

Natasha explained she would welcome grants for materials but does not have staff at this time to administer other types of grants.

7. Adjournment

Moved by Lisa and seconded by Phillip to adjourn the meeting. The motion passed by voice vote. The meeting adjourned at 6pm.

Next meeting November 13, 2017, Downtown Library