

***Friends of the Roseville Public Library
Board Meeting Minute***

May 11, 2020 5:00pm
Virtual Meeting via Google Meet

1) Meeting Facilitator: Matt Bridge, President

The meeting was called to order by Matt Bridge at 5:08

Attending: Norah Leddy, Sherrie Linville, Marsha Lucas, Melisa Roden, Suzanne Sheetz, Anne Thomasmeyer, Jessica Turner; Natasha Martin and Rachel Prouse from the City of Roseville Parks, Recreation and Libraries

2) April Volunteer Hours: 43

3) Consent Agenda:

A motion was made by Melisa Roden and seconded by Sherrie Linville to approve the Consent Agenda including Minutes of the April 2020 meeting, Treasurer's report, Membership report, Operations report, Volunteer Hours and Subcommittee reports. There is no Teen report . The motion passed by unanimous voice vote.

4) Library Update:

- a) Rachel Prouse gave an overview of the new library procedures beginning May 13 for Returns and sidewalk pickup of Holds.
 - i) Available at Maidu and Riley, Tuesday through Saturday, 12:00-4:00pm.
 - ii) Patrons can place holds on materials, when they are informed the materials are ready they can come to the library for pick-up. They call the posted number from the parking lot and the materials will be brought outside for pick-up.
 - iii) Book Drops are open for Returns. All Returns will be held for 72 hours before library staff retrieves them and processes them for circulation.
- b) Increase in number of books that may be checked out to 75, 15 DVDs. Increase in Holds to 25. Due date extended to 5 weeks.
- c) Full Time Library staff are working downtown to receive and process new book purchases.
- d) Library is planning for future procedures depending on the opening phase Placer County is in next week

- e) Summer Reading program will be held with a virtual with a tool called Beanstack.

5) Current Business

- a) 2020/2021 Officer Nominations:
 - i) Matt Bridge: President
 - ii) Melisa Roden: Vice President
 - iii) Marsha Lucas: Treasurer
 - iv) Norah Leddy: Secretary

- b) Annual Meeting: June 8
 - i) Email invitation to virtual or live meeting. Letters to those members without email.
 - ii) Voting for approval of last year's annual meeting minutes and election of new officers.
 - iii) Melisa Roden inquired about gifts for volunteers which traditionally have been presented at this meeting. Discussion of possibilities: Slideshow with thank you, YouTube video with thank you.
 - iv) Decided each board member would submit a selfie with a thank you sign to Melisa Roden by May 24. She will make a slideshow for a presentation at the annual meeting.
 - v) Matt Bridge will ask Joan Goff for photos of volunteers working at book sales.

- c) Friends Helping Friends Campaign
 - i) Social media promotion of our business sponsors; Monk's Cellar, Campelli's Pizza, Big Spoon Yogurt, Fairy Godmother and Four Score Coffee House.
 - ii) Fun contests with gift cards to sponsor businesses as prizes. Will run a few more weeks.

- d) Teen Committee
 - i) Melisa Roden has not been able to obtain a list of current members of Teen Committee. Norah Leddy will try to contact Nicole for the list.
 - ii) Melisa plans to contact all current members, except those graduating seniors, in order to invite any interested to apply for leadership of the committee. Subsequently, the committee would be opened for new members.
 - iii) After Teen committee assembled they could begin fund raising for scholarships and other projects they may select, including helping with Friends events.

- iv) Melisa asked the Library to share information about the new Teen Committee as well as publicizing on social media and schools.
- v) Another benefit of the Teen Committee is local recognition and publicity in the high schools for the Friends when scholarships are awarded.

6) New Business

- a) Cotton Bureau shirts
 - i) Matt Bridge designed the shirts with generic library themes so they could be sold to a wider audience.
 - ii) \$75. earned from the sale so far

- b) July Planning Meeting: details to be determined

- c) Jessica Turner informed the board that Roseville City Schools are requesting donations of new and gently used children's books to be given with the summer meal program. They will be collected through the first week of June.
 - i) Matt Bridge will inform library site managers about the request and coordinate with Rachel Prouse.
 - ii) Marsha Lucas reported that there are class sets of children's books in the Downtown sorting room.
 - iii) Suzanne Sheetz said that other branches had shelves of children's books in their bookstores that could be easily accessed by the library staff.

7) Adjournment

Melisa Roden moved and Norah Leddy seconded a motion to adjourn. The motion passed by unanimous voice vote. The meeting adjourned at 5:50pm.