

## ***Friends of the Roseville Public Library***

### ***Board Meeting Minutes***

December 9, 2019 5:00pm

Downtown Library, Roseville, CA

1) Meeting Facilitator: Matt Bridge, President

The meeting was called to order by Matt Bridge at 5:02 pm

Attending: Sarah Carbajal, Kerube Caporusso, Nicole Khudyakov, Norah Leddy, Sherrie Linville-Young, Marsha Lucas, Melisa Roden, Suzanne Sheetz, Kelsey Short, Margaret Silvius; Natasha Martin from City of Roseville Parks and Libraries and Jill Geller, Director of Roseville Parks and Libraries

Matt Bridge acknowledged the special guests attending: Jill Geller, new Director of Roseville Parks and Libraries and Sarah Carbajal, friend of Sherrie Linville. Each attendee introduced themselves.

2) November Volunteer Hours: 79

3) Consent Agenda:

Kelsey Short moved and Sherrie Young seconded a motion to approve the Consent Agenda including the Minutes of the November 11 meeting, the Treasurer's Report, Membership Report, Operations report, Volunteer Hours and Subcommittee reports. There was no Teen report. The motion passed with a unanimous voice vote.

4) Library Update

- i) Natasha Martin announced one librarian is retiring in December.
- ii) Roseville Recreation Guide deadline is 1/20/20. Tequila Mockingbird and FOL book sales are to be included. Nicole Khudyakov asked about including Teen Spring Rummage.
- iii) Natasha reported that she is meeting with staff this week to plan for applying for State Library grants for Early Child Education and for Outreach/Mobil Library. These grants are or 21-24 months, may be used for staffing and are intended to be self-supporting thereafter. FOL would be involved as a partner not a financial resource.

- iv) A new volunteer safety-security policy has been written by Sarah S. in response to the security evaluation of Roseville facilities.
  - a) All library volunteers, including FOL, will need to check in with sign in and out log at the front desk of each branch when they volunteer.
  - b) Volunteers must only work when the Library is open and staff are present. Arrangements will be made for staff to be available for book sale set-up and other special circumstances occurring outside regular hours.
  - c) There will be a special identification badge to be worn on a lanyard while in the library.
  - d) FOL volunteers must enter by the main entrance and will be unable to buzz into the downstairs entrance at the Downtown branch.
- v) The board agreed with these new policies as written. Margaret Silvius will inform book store volunteers with an e-mail update.

## 5) Current Business

- a) Corporate Member Event—January 22, 5-7pm
  - i) Campelli's Pizza, hors d'oeuvres and drinks
  - ii) Invited: Corporate members, Life Members and 5-6 Roseville Library staff invited by Natasha Martin.
  - iii) Date and time needs to be confirmed by Campelli's
- b) Holiday Giving Campaign
  - i) Goal of \$10,000; Received \$2400 so far.
  - ii) Mailed postcards and e-postcards highlighting Roseville Library outreach to underserved neighborhoods will be used for publicity.
  - iii) Suzanne Sheetz asked if there was a specific program for the money contributed. A general discussion of program funding and the outreach program followed.
  - iv) Natasha Martin reminded FOL of 'Roseville Reach', a City employee contribution program. She will inquire how FOL can get on their list of designated non-profits.
- c) Star Wars Trivia—Recap
  - i) Great event, great attendance. Sold out.
  - ii) Monk's still has not worked out the amount owed FOL for per cent of food and beverages purchased by attendees.
- d) North Pole Tavern—Recap
  - i) Public attendance less than 2018
  - ii) Raffle with prizes of Tequila Mockingbird tickets as well as art and candles solicited by Sherri Young was popular. Earned about \$160.
  - iii) FOL sponsorship mentioned multiple times by MC/band.

e) Holiday Used Book Sale—Recap

- i) Margaret Silvius reported sale profited \$1800. Total earned with memberships was \$1933.
- ii) Many comic books were sold. The remaining comic book inventory is to be sold on Craig's List.
- iii) Parking was much easier without concurrent craft fair.
- iv) Suzanne Sheetz noted that only two teen volunteers showed up for clean up at the Downtown location. Suggestions of other teen volunteer organizations made by Sherrie Linville who has a contact for a teen volunteer coordinator. Kerube Caporusso explained Americorps and Kohl's volunteer program.
- v) Margaret Silvius noted there were some problems with the FlipCause online volunteer sign up process. Matt Bridge will look into the issue.
- vi) Margaret Silvius suggested having the Holiday Sale at the Downtown Library since there is no longer a City sponsored craft fair therefore no advantage to using the Maidu branch. This would eliminate the cumbersome book transport problems.

6) New Business

a) Run4Roseville Event, 4/26/20

- i) Benefits Roseville schools music programs and grants for teachers. Participation gives FOL a good opportunity for public outreach to potential members.
- ii) Sponsorship information not available yet.
- iii) Kerube Caporusso and Margaret Silvius proposed having book themed T-shirts for FOL volunteers. Norah Leddy has an idea for the design. The cost and feasibility will be investigated.

b) Next Trivia Night, 2/24/20

Theme will be Game of Thrones

c) Winter Book Sale, 1/25/20

Margaret Silvius and Joan Goff are considering an additional pop-up book sale at Riley on 2/9/20.

d) Tequila Mockingbird, 6/12/20

- i) Planning subcommittee includes Sherrie Linville, Melisa Roden, Norah Leddy and Kelsey Short.
- ii) Plans to spread out event using additional space on 2nd floor.
- iii) Sponsorships are key to event's success
- iv) Marsha Lucas commented on this year's food vendor and having finger food.

e) Teen Rummage Sale, 12/20 and 12/21/19

- i) Nicole Khudyakov announced the event is to be held at the Maidu Event center
- ii) Hours 9-3pm
- iii) Donation bins are placed at Roseville high schools and will be at each library.
- iv) Items left from last spring's Teen Rummage sale will be sold.

f) Asana Task Management Software

Matt Bridge introduced this organization system and encouraged all board members to sign up and use the free version.

g) Additional Comments

i) Jessica Turner suggested a High Tea and Mystery event. A mystery author speaker could be included.

ii) Matt Bridge commented that another organization is no longer holding their Holiday Teddy Bear Tea fundraiser. It is possible for FOL to take over this event.

iii) Jill Geller thanked the FOL for all the contributions we make to Roseville Libraries and for inviting her to our meeting.

Adjournment

Norah Leddy moved and Sherrie Linville seconded a motion to adjourn the meeting. The motion passed by unanimous voice vote. The meeting was adjourned at 6:30.