

## ***Friends of the Roseville Public Library***

### ***Board Meeting Minutes***

August 12, 2019 5:00pm

Downtown Library, Roseville, CA

- 1) Meeting Facilitator: Matt Bridge, President  
The meeting was called to order by Matt Bridge at 5pm
- 2) Attending: Nicole Khudyakov, Norah Leddy, Sherrie Linville-Young, Marsha Lucas, Melisa Roden, Suzanne Sheetz, Margaret Silvius, Kathy Barsotti and Jeff Nepeson: City of Roseville
- 3) July Volunteer Hours: 85
- 4) Sherrie Linville-Young announced Denio's Auction is now a corporate sponsor.
- 5) Consent Agenda:
  - a) Norah Leddy moved and Sherrie Linville seconded a motion to approve the Consent Agenda including the Minutes of the July 8 meeting, the Treasurer's Report, Membership Report, Book Store/Sale report and Volunteer Hours. There was no Teen Committee Report. The motion passed with a unanimous voice vote.
- 6) Current Business
  - a) Trivia Night—August 26
    - i) Theme is 'The Office'. The event is sold out with 82 tickets sold.
    - ii) Margaret Silvius provided two 'The Office' trivia games from book store donations. Matt Bridge has 'The Office' figures for prizes. He has invited the press to attend.
- 7) Library Update
  - a) Kathy Barsotti-new Customer Relations and Facilities manager and Jeff Nepeson from the City of Roseville were introduced and answered questions from the attendees.
    - i) Margaret Silvius asked for the results of library patron survey about additional hours and services. New increased hours were announced last week. All libraries will be open Friday. Riley library will be open seven days.
    - ii) Melisa Roden asked if a new organizational chart was available. Jeff will bring it to the September board meeting. Staff assignments are still changing as people are taking new positions and additional openings are created.

- iii) Melisa Roden questioned about Parks and Libraries combining locations and cooperating on programs. For example, Parks and Rec Adventure Club program visiting the library and its programs. Kathy Barsotti answered that joint library/parks and recreation programs have taken place in the past and will be considered as the new organizational structure is implemented. Kathy commented on the innovative model that Roseville is pursuing. No other cities in California have combined Parks and Library administration and staff. It will take some time before the results are visible and able to be evaluated.
- iv) Board members introduced themselves to Kathy and Jeff.

#### 8) Budget: 2019-2020

- a) Matt Bridge introduced the 2019—2020 Budget template with numbers for last year's budgeted income and expenses, estimate of last year's actual income/spending and room for this year's predicted budget figures.
- b) Discussion of increasing book store and book sale income was initiated by Melisa Roden. Also, suggestions of other fund raisers in addition to Trivia Nights.
- c) Melisa suggested grants and sponsorships be combined to have more flexibility. Matt agreed this is possible and will work with Anne Thomasmeyer, who is working on grants.
- d) The Donation category includes Holiday Giving, United Way contributions and memorial gifts.
- e) Suzanne Sheetz suggested that the Volunteer Appreciation budget be increased in order to have a catered luncheon event. Matt Bridge commented that a sponsorship or grant may be able to fund this. Margaret Silvius, book store coordinator added her ideas for honoring book store volunteers.
- e) Marsha Lucas requested that efforts be made this year to replace reserve account funds used last year.

#### 9) New Business

- a) Book Store Updates
  - i) The lack of book donation storage and sorting space at Riley was brought to the attention of Jeff Nepeson, who will have an office at that location. He will look into this continuing problem.
  - ii) Margaret Silvius has a new system for book sale counters to tabulate the number of books sold at the quarterly book sales in order to give a better report on the number of books sold in addition to the money raised. The method of counting boxes at the start and end of the sales is not working with the large volume of books currently in inventory. The system will be used at the next book sale in October.
  - iii) Margaret Silvius has redesigned the floor plan for the December Holiday Book Sale at Maidu. Last year's sale was much too crowded. She is also planning to have small book related craft items for sale. Craft makers and ideas are requested.

- b) Family Fest—September 21
  - i) FOL booth will be next to the Mobile Library in Vernon Street Town Square
  - ii) Sherrie Linville-Young has a hopscotch game with activities and prizes in the squares. The teens will assist with the game. Margaret Silvius has books set aside for giving.
  
- c) Library Bridge Grand Opening—September 21
  - i) Kathy Barsotti described the events surrounding the grand opening and celebrating the connectivity of Downtown Roseville with Royer Park.
    - a) A Bike to Bridge event and ribbon cutting at 10:30 along the Class 1 bike trail connecting Royer Park to Taylor Street.
    - b) Family Fest in Town Square from 11-2 pm will connect to a carnival in Royer Park.
    - c) Monks Cellar is brewing a special root beer and regular beer in souvenir bottles.
    - d) ABBA cover band concert at 2pm
  - ii) There will be a separate special event at a later date to recognize FOL efforts to replace the bridge.
  
- d) 50<sup>th</sup> Anniversary of Downtown Library—Date To Be Determined  
City is requesting ideas for the event from FOL
  
- e) Board Recruitment Update
  - i) Currently updating bylaws with a new process for accepting people on FOL Board of Directors that eliminates voting in their presence.
  - ii) Acknowledged email query of current board members regarding acceptance of Sherry Linville-Young and Kelsey Short to be on the FOL board of directors.
  - iii) Norah Leddy moved and Melisa Roden seconded a motion to appoint Sherry Linville-Young and Kelsey Short to the board of The Friends of the Roseville Public Library
  - iv) Kerube Caprusso is still interested in board participation after her child's soccer obligation is over.
  
- f) Tule Lake Exhibit
  - i) FOL received a grant from the Placer Arts Commission to host the exhibit, The Art of Survival: Enduring the Turmoil of Tule Lake in the Roseville Library. FOL will remit grant funds to the library.
  - ii) Exhibit is middle of October through December 8, 2019. Consists of 42 photographs of artifacts from Tule Lake Segregation Center and 10 themed banners with quotes.
  - iii) Exhibit opening reception will have performance of taiko drums. FOL will promote exhibit when opening event is closer.

10) Committees for 2019-2020

- a) Matt Bridge recapped subcommittees and members
  - i) Board Recruitment: Norah Leddy, chair; Melisa and Matt
  - ii) Membership/Donor Stewardship: Suzanne Sheetz, chair; Nicole, Sandra Buckner and Kerube
  - iii) Corporate Membership/Grants: chair open; Matt and Anne Thomasmeyer
  - iv) Outreach/Events: Sherrie Linville, chair; Melisa, Kelsey and Kerube
  - v) Governance: Matt, chair
  - vi) Teen: Nicole, chair; teen members
- b) Matt Bridge requested a report of a schedule and list of actions from each committee to be included in the consent agenda

11) A photo of the current board was taken for posting on the Friends website.

12) Norah Leddy moved and Marsha Lucas seconded a motion to adjourn the meeting. The motion passed by a unanimous voice vote. The meeting adjourned at 6:40 pm