

Friends of the Roseville Public Library

Regular Board Meeting Minutes

November 8, 2021

Meeting held on Zoom

1) Welcome

- a) Meeting facilitator: Melisa Roden, President
- b) The meeting was called to order at 5:10 p.m.
- c) Attending: Matt Bridge, Melisa Roden, Marsha Lucas, Norah Leddy, Jessica Turner, Rachael Prouse, Sophia Leddy, Kelsey Short, Sandra Buckner

2) Collect Volunteers Hours

- a) October volunteer hours: 65.5
- b) Jessica asked where the Used Book Sale hours are typically recorded, and Matt said they are added to Downtown's monthly total.

3) Consent Agenda

- a) Corrections/Notes: correct the spelling of Rachael's name
- b) Matt made a motion to approve the minutes. Marsha seconded the motion. The motion passed with a unanimous voice vote.
- c) Melisa recognized Joan, Marsha, and all of the volunteers for their efforts during the October Used Book Sale.

4) Library Update (Rachael Prouse)

- a) New part-time librarian started today; still recruiting library assistants
- b) 1000 Books Before Kindergarten - continues to be promoted at storytimes, approximately 62 participants have earned their first prize
- c) Upcoming programs - mini art contest (4x4 inch canvas); judging will include staff and social media
- d) Holiday Reading Challenge - November 21- December 31; register and log minutes on Beanstack. Other activities can be completed to earn additional badges.
- e) Cozy Storytime - December 22, 5:30-6:00 (registration required)
- f) Operating hours will not increase until the spring due to staffing issues
- g) New re-organization is coming up in December at the earliest: Natasha will be returning to oversee Libraries and culture
- h) Rachael is submitting a room request form for the Harry Potter event

5) Current Business: Non-Committee Specific

- a) Bookstores and Book Sales
 - i) Record-breaking sale on October 23; more volunteers were needed to set-up and tear-down.
 - ii) Upcoming Holiday Book Sale on December 4th at Maidu. Books need to be transported to/from Downtown and Maidu. Marsha shared there will not be a

craft fair. Melisa suggested coordinating the book sale with a Downtown event in December. Discussion was held about considering other venues since the last sale was a record-breaker.

b) Local High School Scholarship Fund Committee

- i) After a discussion, a decision was made to allow Teen Committee members to apply for the scholarship, but Teen Committee Co-chairs cannot apply.
- ii) A discussion was held to generate ideas for the selection committee participants. Board members agreed to include FOL members, library staff, City staff, a Teen Committee member, and a local businessperson. FOL Board Members will not participate.
- iii) Norah, Kelsey and Melisa met to discuss criteria - 3.5 GPA, high school senior attending 2- or 4-year school, essay or video submission to share how books or libraries impacted their lives
- iv) A suggestion was made to ask how applicants have been involved in promoting literacy.
- v) Further discussion is needed to create a criteria rubric and point system (to share with selection committee)
- vi) Budget: \$600 for this year, with ideas to possibly increase the amount in the future. Further discussion will be held regarding a potential dedicated scholarship collection and/or silent auction items at events. Marsha and Matt confirmed there is room in the budget to allocate \$600 this year.
- vi) Matt made a motion to allocate \$600 for two \$300 scholarships for teens. Marsha seconded the motion. The motion passed with a unanimous voice vote.

c) Parking Lot Item: Pop-up Book Sales/Converted Mobile Book Sales

- i) Tabled until a later date

6) Current Business: Committee Updates

a) Membership (new members at October Book Sale)

- i) Six new members signed up at Book Sale and some renewals
- ii) Online sign-up/paper form for membership recruitment at events. Norah and Matt will collaborate to create a QR code and link it to FlipCause

b) Events and Fundraising (Norah, Kelsey, and Melisa)

- i) City of Roseville North Pole Tavern: December 3, 6-8 pm: Melisa, Matt, and Kelsey will attend; Book wrapping logistics were discussed. Leftover books can be sold at the used book sale the next day.
- ii) Harry Potter Party (Saturday, April 30 in mid-afternoon at Marth Riley). Melisa suggested reserving as much space as possible. Consider avoiding indoor spaces due to potential remaining COVID concerns. Pricing and logistics will be determined at a later time. Sophia asked to have the Teens play a bigger role for this event
- iii) Tequila Mockingbird: 4th weekend in September (9/24/22)

c) Grants and Corporate Memberships (Matt)

- i) No updates

- d) Board Recruitment and Onboarding (Norah)
 - i) New prospects: no update
 - ii) Board Member Orientation: Norah met with newest board member Mel.
 - iii) In the future, a follow-up meeting will become part of the process in order to collect signed paperwork
- e) Teen Committee
 - i) Looking forward to the Harry Potter event
 - ii) Working on new Instagram campaign to advertise study spots around Roseville
 - iii) Sophia will invite teens to future Harry Potter planning meetings

7) New Business

- a) FOL Board of Directors Holiday Party (Sunday, December 12, 5-7 pm, potluck?)
 - i) at Melisa's house, families are invited too
- b) Corporate Sponsors Recognition Event (Jan/Feb?)
 - i) Matt will look for a location and date that will work

8) Adjournment

- a) Norah made a motion to adjourn. Marsha seconded the motion. The motion passed with a unanimous voice vote.
- b) Meeting adjourned at 6:22 p.m.
- c) Next meeting: December 13, 2021

Parking Lot Items:

1. Trivia Nights - Outdoors at Brickyard
2. Custom homemade Little Free Libraries Raffle or Silent Auction Dinner/Event
3. Endowment Fund Proposal
4. Book donation to Adventure Clubs
5. Volunteer-made sales items at library displays

Volunteer Needs: Stewardship, Governance, Philanthropy, Marketing, Corporate Membership, Social Media