

## Friends of the Roseville Public Library

### Regular Board Meeting Minutes

February 14, 2022

Meeting held on Zoom

#### 1) Welcome

- a) Meeting facilitator: Melisa Roden, President
- b) The meeting was called to order at 5:14 p.m.
- c) Attending: Matt Bridge, Melisa Roden, Marsha Lucas, Norah Leddy, Jessica Turner, Kelsey Short, Sophia Leddy

#### 2) Collect Volunteers Hours

- a) January volunteer hours: 57.5

#### 3) Consent Agenda

- a) Corrections/Notes: None
- b) Norah made a motion to approve the consent agenda. Matt seconded the motion. The motion passed with a unanimous voice vote.

#### 4) Library Update

- a) Natasha Martin could not attend the meeting, and provided her update via email.
- b) The Spring Reading Challenge will begin March 1st. The goal is to reach 500,000 minutes of reading as a community over the next two months. Anyone who completes the challenge by reading at least five hours will be entered into a prize drawing. Staff will be participating by hosting a Gnome Home creation challenge.
- c) The Parks, Recreation & Libraries Strategic Plan continues. Library planning meetings have taken place, working on the overall mission and goals for the future. A virtual community meeting for all of PRL has taken place, and documentation from the meeting can be found on [www.futureprl.com](http://www.futureprl.com).
- d) Interviews for three new full-time Library Assistants will take place in February. The new staff will report to Riley and Maidu libraries once cleared to begin work, and serve on various library teams.

#### 5) Current Business: Non-Committee Specific

- a) Bookstores and Book Sales
  - i) The next Used Book Sale will be on May 7th at 10 a.m at Downtown Library. A discussion was held regarding the benefits of having it outdoors versus indoors, but any decisions will be made with Joan Goff.
  - ii) Online Book Sales - Some music theory and other textbooks were donated to Maidu, and Sandra discovered the possible value is \$765. Marsha suggested asking Elizabeth to look at any textbook donations we receive, and possibly having a volunteer who specializes in textbook sales. Matt added that resellers

who attend our used book sale events have inquired about partnering for sales, if there is ever an interest in pursuing that.

b) Local High School Scholarship Fund Committee

- i) Judging format - A discussion was held regarding the merits of digital or paper copies of the applications. A decision was made to request digital responses. Matt offered to anonymize the applications if needed.
- ii) Payment method - After a brief discussion, a decision was made to send the check directly to the student rather than to their school.
- iii) Scholarship review committee finalization - We need to identify a City representative, Library representative, and non-senior Teen Committee member. Melisa will reach out to Charlotte Leddy, a suggested candidate. Robert Roden will be the FOL member. Matt will ask Justin and Kerube Caporusso to see if they would be interested (local businessperson).
- iv) The applications will arrive on March 7th, and the selection needs to occur within two weeks.

6) Current Business: Committee Updates

a) Membership (All Board Members)

- i) No updates

b) Events and Fundraising (Norah, Kelsey, and Melisa)

- i) Harry Potter Party (Saturday, April 30th at Marth Riley)
  - 1) Meeting dates: February 14, March 2, 23, and 30; and April 13, 20, and 27 (at 5:30)
  - 2) Finalized logo design and sponsor letter
  - 3) Activities and volunteer needs have been identified
  - 4) More volunteers are needed.
  - 5) Matt shared the event website.
  - 6) Marsha suggested having a policy in place for volunteers. For example, teens who volunteer will receive some galleons.

c) Grants and Corporate Memberships (Matt)

- i) Matt will be sending renewal reminders to corporate sponsors

d) Board Recruitment and Onboarding (Norah)

- i) No new prospects

e) Teen Committee (Sophia)

- i) Teens are focusing on the Harry Potter event
- ii) The study spots campaign will hit social media in the next couple of weeks
- iii) They are working on recruitment efforts for new co-chairs

7) New Business

a) Age Well Roseville Event - April 7th, 8:00-2:00 at the Sports Center

- i) The Library has asked FOL to participate with a vendor table promoting membership and events, and a mini book sale (4 tables).

- ii) Concerns about having enough volunteers were expressed. Marsha offered to help coordinate, and Melisa will ask Alyssa Mulcahy if Riley Bookstore volunteers can help.
- iii) If there are not enough volunteers, another option is to set up a feature table inside Riley, with items that will be rung up by library staff. FOL volunteers would focus only on the vendor table.
- b) Chamber of Commerce participation. Matt and Melisa shared some of the benefits available with our Chamber of Commerce membership. Melisa will share the dates and times of events with board members who may be interested in attending.
- c) Placer Community Foundation Grant Writing Workshop. Melisa asked if anyone would be interested. She will share the information with Madeline Kellogg as well.
- d) After discussing schedule conflicts affecting the next meeting date, Marsha made a motion to move the next board meeting to March 7th, the first Monday in March. Norah seconded the motion. The motion passed with a unanimous voice vote.

#### 8) Adjournment

- a) Norah made a motion to adjourn. Marsha seconded the motion. The motion passed with a unanimous voice vote.
- b) Meeting adjourned at 6:29 p.m.
- c) Next meeting: March 7, 2022

Parking Lot Items (Contact Melisa if you have any ideas for these items so they can be added to the New Business for the next meeting):

1. Pop-Up Book Sales and Mobile Library Vehicle
2. Trivia Nights - Outdoors/Indoors at Brickyard and/or indoors at Monk's Cellar
2. Custom Little Free Libraries Raffle or Silent Auction Dinner/Event
3. Endowment Fund Proposal
4. Book donation to Adventure Clubs
5. Volunteer-made sales items at library displays

Volunteer Needs (Contact Melisa or Norah if you know of someone who would like to volunteer with FOL and/or join our board):

1. Stewardship
2. Governance
3. Philanthropy
4. Corporate Membership
5. Marketing/Social Media